



Vice President, Finance

About the Children's Hospital Foundation of Manitoba

Since 1971, with incredible donor support, our award-winning Foundation has raised over \$165 million to help sick and injured children from Manitoba, Northwestern Ontario, and Nunavut. Funds support important programs that bring comfort to sick children, life-saving equipment, and health research to improve the lives of children everywhere.

#GiveBetterFutures campaign launched in June 2022, and we intend to exceed our goal of \$75 Million in 2024. These funds will help ensure sick kids get the care they need in places of comfort and healing, like an expanded emergency department and state-of-the-art clinics, and through research that will help transform child health care.

To learn more about the Children's Hospital Foundation of Manitoba and our commitment to children's health please visit goodbear.ca.

The Opportunity:

Due to a retirement, we are looking for a full-time Vice President Finance. Reporting to the CEO, the VP Finance will be a member of the senior management team and will participate in shaping the strategic direction of the Foundation.

The VP Finance will be responsible for the management and oversight of all critical financial activities, accounting, financial reporting and compliance, investments, cash, and risk management, as well as data, and administrative functions in support of our vision, mission, goals, and objectives.

Key Responsibilities:

- Collaboratively work with the senior management team to lead the day-to-day operations of the Foundation.
- Oversee all financial planning, performance analysis, cash management and control systems, including functions in compliance with all relevant legislation.
- Prepare the annual operating and capital budget, including projections, forecasts, and identification of relevant trends.
- Participate and support strategic planning providing forecasting and scenario analysis.
- Ensure the financial activities including accounting systems, financial planning, and reporting procedures are efficient, effective, with real time insights and generate accurate and timely reports.
- Ensure the Policies and Procedures for Finance Revenues, Expenses & Grants, and fund agreements are managed appropriately and up to date.
- Review overall operations for finance, data, and administration. Lead change processes to implement cost-saving, efficiency, and effectiveness opportunities.

Qualifications:

- University degree in Finance, Accounting or relevant discipline and CPA designation in good standing.
- A minimum of 6 to 10 years directly related experience in a Senior Leadership role, including managing managerial level staff.
- Proven ability to develop, and mentor staff and work teams.
- Demonstrated positive, well-developed people skills and strong customer service skills. Demonstrated ability to interact effectively with the CEO, colleagues, Board members, donors, and community stakeholders.
- Proven capacity to understand systems and processes, keen problem-solving and critical thinking skills, able to find practical options as a solution to challenges as they arise, design innovative strategies to transform the organization to address changing needs.
- Strong financial acumen and skills in oversight of investment management.
- Demonstrated ability to accurately maintain and manage multiple projects while simultaneously working under tight deadlines.



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- Create strategy to develop staff capability to shift to future digitally enabled finance function.
- Support the Board and relevant committees through agenda planning, reporting, and follow-up, particularly the Finance and Investment committees.
- Manages short term investments and leads all investment related reporting.
- Liaises with auditors, financial institutions, and government agencies.
- Ensures donation receipts are in accordance with Foundation policies and external regulatory requirements.
- Directly supervises, trains, and evaluates the performance of the Data Manager, and Manager of Finance and Administration.
- Oversees the operation of the data, finance, and administration teams.
- Proven track record of integrity and trust, with the ability to deal with confidential and sensitive information.
- The ability to represent the Children's Hospital Foundation of Manitoba in a professional manner.
- Demonstrated commitment to the advancement of justice, equity, diversity, and inclusion.
- Experience in a Foundation or a Not-for-Profit setting is an asset.
- Ability to work extended hours as necessary and to adjust to changing priorities.
- Experience with Raiser's Edge and Financial Edge is an asset.
- Must provide a clear Criminal Record and Child Abuse Registry check.

Salary

The Children's Hospital Foundation of Manitoba offers a competitive salary and benefits package.

Apply in confidence to Posting #20241 by sending your email with cover letter and resume to Angie Munch at amunch@goodbear.ca by **4:30 p.m. Friday, May 3, 2024**.

Thank you to all candidates interested in working with the Children's Hospital Foundation of Manitoba. Candidates selected for interviews will be contacted.